Constitution Of
UAH Space Hardware Club

Adopted on October 21, 2014

Article I  Name
The name of the organization shall be known as UAH Space Hardware Club.

Article II  Purpose
The purpose of the UAH Space Hardware Club is to develop, build, and fly space hardware using high-altitude balloons and student satellites with the intent of scientific study.

Article III  Membership
Section 1. Membership to this organization is open to any student attending classes at the University of Alabama in Huntsville.

Section 2. There shall be no discrimination based on religion, race, color, or creed.

Section 3. All members of the club shall have one vote on amendments and all issues which the officers require a club vote, provided that they attend the required number of meetings.

Article IV  Officers
Section 1. The executive officers of the Club shall be as follows: President, Vice President, Secretary, Treasurer, and each team lead. The aforementioned officers shall constitute the Executive Board.

Section 2. The Club will have an appointed position of Network Administrator.

Section 3. Known as the Calendar Cycle, the Club shall have an annual calendar cycle starting each Fall Semester when the first club-wide elections take place.

Article V  Officer Duties
Section 1. President: shall preside over all general membership meetings; appoint chairmen as needed with the approval of the Executive Board. Perform other such duties as
may be required by the By-laws or resolutions of the Executive Board. There can only be one President.

**Section 2.** Vice-President: shall preside over all executive committee meetings; preside in the President’s absence and perform other such duties as may be required by the By-laws or resolutions of the Executive Board.

**Section 3.** Secretary: shall attend all general correspondence of the organization and keep minutes of all Executive Board and general membership meetings and preserve all records of the organization. He will also perform other such duties as may be required by the By-laws or resolutions of the Executive Board.

**Section 4.** Treasurer: shall supervise the budget within the club and correspond with the faculty advisor about finances pertaining to all funds assigned to the Space Hardware Club. The Treasurer will periodically inform the club of the financial state of affairs at every executive meeting.

**Section 5.** A second officer position can be established for the positions of Vice-President, Secretary, and Treasurer. Any second officer position shall have shared responsibilities, as outlined in the Constitution and Bylaws. Each officer has independent voting rights as a full member of the executive board. This increases the size of the executive board to include all additional officers. Each second position shall be created by a simple-majority vote of the general assembly. Multiple seats for the same position can be voted on simultaneously. These additional positions will dissolve at the end of the Calendar Cycle. The position can last no more than the remainder of the Calendar Cycle. The positions can be extended by a simple-majority of the general assembly.

**Section 6.** Each Team Lead: shall supervise the budget of their team and maintain a record of each of their team meetings.

**Section 7.** Network Administrator: shall supervise and manage all administration of computer resources owned and operated by the Club and have access to all data owned and operated by the Club and its teams. To secure to the best of ability any hardware or data of the Club, including but not limited to imminent danger by fire or natural disasters, unusual or high-risk activity of users, or unknown vulnerability to the general public.

**Section 8.** In the case the position of President becomes vacant, one Vice-President shall also take the position of Interim President with full responsibilities and authorities of the position of President until an election of the general assembly is made. Should two Vice-Presidents be currently elected and both are available to act as Interim President, the remaining officer board shall elect one Vice-President as Interim President. This position shall terminate upon the election of the new President. This position shall last no longer than 3 months and not past the end of the Calendar Cycle.
Article VI  Elections

Section 1. Election of the President, Vice President, Treasurer and Secretary shall take place annually in accordance with the UAH Student Government Association.

Section 2. Every team expecting to act for more than 3 months shall elect a team lead that will serve on the executive board. Team Leads shall be up for election every 12 months. Any Team Lead position will continue for up to and not exceeding 1 month of the last formal activity planned for that team.

Section 3. Any student member is eligible for nomination as an officer of the Executive Board who; (a) meets the college’s eligibility for student office holding which consists of a 2.0/4.0 grade point average; and (b) fulfills the qualifications as set forth by the officers and the club’s bylaws.

Article VII  Appointment of the Network Administrator

Section 1. There shall be one Network Administrator. The Network Administrator can recruit assistance from the members of the Club as needed to meet the needs of the Club. All assistants must also follow rules stated in Article VII, Sections 4 through 7.

Section 2. Nomination for the position of Network Administrator should be made directly to the Executive Board by a standing member of the Executive Board.

Section 3. Appointment for the position of Network Administrator is made by a unanimous vote of the Don and the team leads responsible for any restricted data of the Club.

Section 4. The Network Administrator can be suspended of duty at the discretion of any two members of the Executive Board. Members involved should immediately call a meeting of the Executive Board and invite the Club Advisor to form a plan of action. Members involved shall also take immediate measures to ensure Article V, Section 6 is upheld during the suspension of the Network Administrator.

Section 5. The Network Administrator can only be released of responsibility by the Don or the Club Advisor.

Section 6. The Network Administrator must be a U.S. Citizen.

Section 7. The Network Administrator must be certified by UAH Research Security in ITAR and EAR.

Section 8. No password used to secure club resources shall be 1-2-3-4-5.
Article VIII  Publications
Section 1.  All publications pertaining to the UAH Space Hardware Club shall be approved by the Executive Board.

Article IX  Amendments
Section 1.  Amendments to this Constitution may be proposed to the voting membership after submission and approval of the Executive Board.  A ¾ approval of voting members present is required to pass the amendment.